



Office of the Zoning Administrator

100 N Wall St.

Denmark, WI 54208

Ph. 920-309-0721

jeffs@communityplanningandconsulting.com

APPLICATION for CONCEPTUAL PLAN

Notice: This Application must be completed in full. The Village of Denmark cannot accept an incomplete Application Form or an Application Packet lacking all required information.

The subdivider shall be prepared to discuss a conventional and conservation subdivision layout for the proposed subdivision.

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Name of Subdivider (if different from Property Owner): _____

Company & Title (as applicable): _____

Address: _____

Phone: _____ Email: _____

Name of Surveyor: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address (if different from property owner): _____

Tax Parcel Number: _____

(Please include as attachment if more than one parcel is proposed to be divided)

Current Use of Parcel to be Divided: _____

Parcel Size: _____ Parcel Width: _____

Identify the Village of Denmark Comprehensive Plan land use classification for each parcel to be divided: *(check all that apply)*

- | | |
|--|--|
| ☐ Agricultural | ☐ General Commercial |
| ☐ Single-Family Residential | ☐ Gateway Commercial |
| ☐ Mixed Residential | ☐ Highway Commercial / Industrial |
| ☐ Conservation Residential | ☐ Industrial |
| ☐ Multifamily | ☐ Institutional |
| ☐ Mobile Home Park | ☐ Park |
| ☐ Commercial | ☐ Utilities |
| ☐ Neighborhood Commercial | Other: _____ |
| ☐ Downtown Commercial | |

Current Zoning of Parcel to be Divided:
(check all that apply)

- | | | |
|---------------------------------------|--|--|
| ☐ R-1 District | ☐ RD-1 District | ☐ I-1 District |
| ☐ R-2 District | ☐ B-1 District | ☐ I-1 District |
| ☐ R-3 District | ☐ B-2 District | ☐ C-1 District |
| ☐ R-4 District | ☐ B-3 District | ☐ Conservancy Overlay |
| ☐ R-5 District | ☐ IN District | ☐ PDD Overlay |

Application Checklist:

The purposes of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain an approval and does not absolve the Applicant from compliance with other applicable sections of the Village of Denmark Land Division Ordinance.

Please confirm compliance with Application for Conceptual Plan submittal requirements by completing the table below in full. Completion shall entail entering one of the following codes in each box under the 'Code' column.

✓ - Shown on CSM

○ - Included with Application Packet

n/a - Appears Inapplicable

? - Unable to Determine if Required

Code	Conceptual Plan Submittal Requirements <i>(Each of the following shall be shown on the face of, or provided as an attachment to, the Conceptual Plan)</i>
	Property boundaries.
	Topographic contours, at two-foot intervals.
	Slopes at or exceeding 12 percent.
	General soil conditions.
	General hydrologic and geological characteristics.
	Description of current land cover on site.

	All environmentally sensitive areas.
	Location of Secondary Conservation Areas, as defined in the Subdivision of Land Ordinance.
	Brief description of historic character of buildings and structures, historically important landscapes, and archeological features, as applicable. This includes a review of existing inventories, including those the State Historical Society of Wisconsin maintains for historic buildings, archaeological sites, and burial sites.
	Digital images of the site, including views onto the site from surrounding roads, public areas, and a map indicating the location where the subject of the image is located and location where the image was taken.
	All contiguous property owned or controlled by the subdivider.
	Existing buildings and easements.
	Current and proposed zoning.
	Proposed uses of the property.
	Number and type of dwelling units proposed.
	Tentative lot and street layout.

Additional Requirements	
The subdivider shall consult with the Brown County Planning Department to obtain planning assistance to avoid potential environmental impacts associated with the proposed subdivision.	
Please review Article IX: Park Dedications, Reservations, and Improvements in preparation for Conceptual Plan Pre-Submittal Meeting.	

Signature and Certification:

By signing and dating below, you certify the information presented on this Application along with the drawings and documents included therein are, to the best of your knowledge, complete and in accordance with the Subdivision of Land Division Ordinance.

Applicant Signature: _____ Date: _____

Application Fee:

The Application Fee for a Conceptual Plan is \$250.00.